

	REIMBURSEMENT FORM FOR SHIPMENT		Ref. : Participation in the GNSS Demo Centre at the NAVIS in Hanoi in the framework of the BELS+ project
			Date:

Annex III: Reimbursement form for shipment

RULES AND CONDITIONS:

QUALIFYING REIMBURSEMENT RECIPIENTS ARE:

Successful applicants of the BELS+ Call for Expression of Interest to participate in the GNSS Demo Centre at the NAVIS in Hanoi.

ALL REIMBURSEMENTS WILL BE MADE IN ACCORDANCE WITH THE FOLLOWING CONDITIONS:

- Only costs in connection with the set-up of the demos (shipping, import/export of equipment, ...) will be reimbursed. This excludes all other kinds of expenses e.g. per diem, food and beverages.
- No moral, material or bodily harm incurred by the person in the course of his journey or of his stay at the place where the meetings and tests are held may be the subject of a claim against bavAIRia e.V.
- All reasonable and documented evidence of costs in connection with the set-up of the demos will be reimbursed only up to and not exceeding € 3.000 (excl. VAT) for the complete travel. VAT will not be reimbursed.
- The rate to be used for conversion between the Euro and other currencies shall be that of the first day of the month in which the shipment costs occurred.
- The original receipts have to be submitted together with the reimbursement form for shipment. In case this is not possible please attach copies.

Should you have any doubts regarding expenses that qualify for reimbursement, kindly contact us by email (bels@bavAIRia.net) before you purchase the item.

Please initial every page and sign the completed reimbursement form for shipment.



REIMBURSEMENT FORM FOR SHIPMENT

Ref. :	Participation in the GNSS Demo Centre at the NAVIS in Hanoi in the framework of the BELS+ project		
Date:		Page :	2 of 4

Please **return the reimbursement form** to:

bavAIRia e.V.

Sabine Kling

Sonderflughafen Oberpfaffenhofen

Friedrichshafener Straße 1

D-82205 Gilching

or send it by email to:

kling@bavAIRia.net

The following section is for your personal and shipment details. Please be sure to complete your company bank details clearly (in block letters) and completely in order that the reimbursement can be made properly.

Date(s) of Shipment: _____

PERSONAL DETAILS

Family Name					
First Name					
Organisation					
City		Postal code		Country	
Phone		Fax		E-mail	

COMPANY BANK DETAILS

Bank Name					
Agency/Branch					
Address					
City		Postal code			
Bank Account No.					
IBAN code					
BIC / SWIFT					
Account Holder's Name					
Address					
City		Postal code		Country	

Please initial page here:



REIMBURSEMENT FORM FOR SHIPMENT

Ref. :	Participation in the GNSS Demo Centre at the NAVIS in Hanoi in the framework of the BELS+ project		
Date:		Page :	3 of 4

SHIPMENT DETAILS

Costs in connection with the set-up of the demos	From	To	Arrival Date	Departure date	Price	Currency

AMOUNT TO BE REIMBURSED To be filled in by bavAIRia e.V.

	Amount in EUR
Costs in connection with the set-up of the demos	
Approved Sum of Reimbursement	

Please initial page here:

	REIMBURSEMENT FORM FOR SHIPMENT		Ref. : Participation in the GNSS Demo Centre at the NAVIS in Hanoi in the framework of the BELS+ project
			Date: _____

To be signed by Applicant:

I certify that these particulars are accurate and that I have not received and shall not receive any other funding for this activity besides the BELS+ funding.

Double funding is not permitted, but co-funding is allowed. Please indicate:

- Co-funding is **not** envisaged.
- Co-funding is envisaged. It has been indicated and agreed with bavAIRia before the preparation of travel and shipment arrangements.

Name: _____

Date: _____ City: _____

Signature: _____

Approved by bavAIRia:

Signature: _____

Date: _____

Please initial
page here: